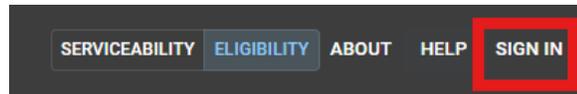


1. Log in and Submission Start

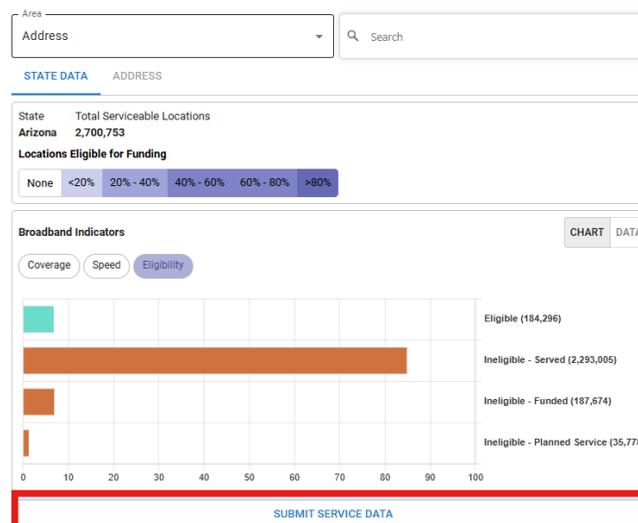
- a. Log into your Arizona Broadband Navigator user account by navigating to the “Sign In” button in the top right corner of the webpage



- i. If you do not have an account, please register for an account.

A light grey form titled "Log in to your account". It contains two input fields: "Email address" and "Password". Below the password field is a blue link "Forgot password?". At the bottom of the form is a dark grey "LOG IN" button. Below the form is a blue link "Request a new account" which is highlighted with a red rectangular box.

- b. Once logged in, you will be returned to the Arizona Broadband Map. Select the “Submit Service Data” button in the left side panel of the map:



- c. After selecting, a pop-up window will appear to submit your evidence.

Service Data Submission

Service Submission Comment
Enter Comment Here
0/1500 characters

Please specify the technology (required), download speed, and upload speed of the service data you are submitting.

Technology * Download Speed Mbps Upload Speed Mbps

You must upload a single CSV containing your serviceable locations.
* An attachment is required for submission. *
Allowed file types: CSV
Maximum file size of fifteen megabytes
Choose Files | No file chosen

You must upload a GeoJSON or KMZ as evidence of service. Only a single geometry file is accepted (GeoJSON/KMZ). If submitting Unlicensed Fixed Wireless service data, a PDF or Word Document is also required. This PDF/Word Document is optional for other technologies. Evidence should confirm to the standards outlined in the [Arizona Evidence Requirements](#).
* An attachment is required for submission. *
Allowed file types: GeoJSON, KMZ, PDF, DOC
Maximum file size of fifteen megabytes
Choose Files | No file chosen

Disclaimers:
By pressing 'Submit', you acknowledge that you have read and agree to the following statements:

1. Submitted evidence conforms to the standards outlined in the [Arizona Evidence Requirements](#)
2. Any information, including attachments, submitted in response to the defined project areas are subject to the Freedom of Information Act (FOIA).

CANCEL SUBMIT

2. Wireless Evidence Submission

Service providers should submit all required documentation for the State Broadband Office’s review in this pop-up window. The SBP requires the following documentation to be uploaded and submitted: a brief narrative or comment, a csv file with location ids, a geospatial file, and supporting evidence file. Detailed instructions for submitting each required document are outlined below.

a. Service Submission Comment

- i. Use this comment box to leave any comments on your submission, up to 1,500 characters.

Service Data Submission

Service Submission Comment
Enter Comment Here
0/1500 characters

Please specify the technology (required), download speed, and upload speed of the service data you are submitting.

Technology * Download Speed Mbps Upload Speed Mbps

b. Technology and speeds

- i. Specify technology type and download and upload speeds.

Service Data Submission [X]

Service Submission Comment
Enter Comment Here

0/1500 characters

Please specify the technology (required), download speed, and upload speed of the service data you are submitting.

Technology * [v] Download Speed Mbps Upload Speed Mbps

You must upload a single CSV containing your serviceable locations. You must upload a GeoJSON or KMZ as evidence of service. Only a single geometry file is accepted (GeoJSON/KMZ). If submitting Unlicensed Fixed Wireless service data, a PDF or Word Document

c. CSV Evidence Submission *required

- i. Submit a CSV with served location IDs by selecting the “Choose Files” box on the left-hand side of the screen:

Service Data Submission [X]

Service Submission Comment
Enter Comment Here

0/1500 characters

Please specify the technology (required), download speed, and upload speed of the service data you are submitting.

Technology * [v] Download Speed Mbps Upload Speed Mbps

You must upload a single CSV containing your serviceable locations.

* An attachment is required for submission. *

Allowed file types: CSV

Maximum file size of fifteen megabytes

[Choose Files] No file chosen

You must upload a GeoJSON or KMZ as evidence of service. Only a single geometry file is accepted (GeoJSON/KMZ). If submitting Unlicensed Fixed Wireless service data, a PDF or Word Document is also required. This PDF/Word Document is optional for other technologies. Evidence should confirm to the standards outlined in the [Arizona Evidence Requirements](#).

* An attachment is required for submission. *

Allowed file types: GeoJSON, KMZ, PDF, DOC

Maximum file size of fifteen megabytes

[Choose Files] No file chosen

Disclaimers:

By pressing 'Submit', you acknowledge that you have read and agree to the following statements:

1. Submitted evidence conforms to the standards outlined in the [Arizona Evidence Requirements](#)
2. Any information, including attachments, submitted in response to the defined project areas are subject to the Freedom of Information Act (FOIA).

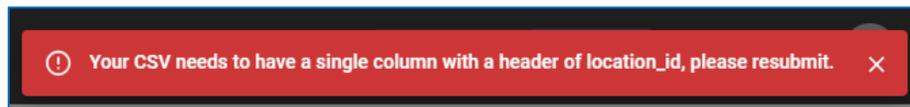
[CANCEL] [SUBMIT]

- ii. Navigate to your CSV of location IDs. The document MUST be a CSV and MUST only contain one column named location_id, populated

with locations IDs. This file may be up to 15 megabytes in size:

	A	B	C
1	location_id		
2	1283625464		
3	1283572685		
4	1283558365		
5	1283557268		
6	1375140971		
7	1375140973		
8	1375140975		
9	1375140977		
10	1283556138		
11	1283556158		

- iii. If the CSV has any additional columns or if the location_id column is missing or spelled incorrectly, the CSV will be rejected. This error will show if the CSV is not formatted correctly:



- iv. Once the format is correct, you will see your file loaded and approved with a green checkmark like so:

* An attachment is required for submission. *

Allowed file types: CSV

Maximum file size of fifteen megabytes

Choose Files loc_ids.csv

loc_ids.csv - 362 B ✓ ✗

- v. To remove this CSV and replace it with another CSV, you can check the red “X” and then repeat the steps above to re-submit another CSV. Only one CSV may be added for each submission.

d. Geospatial and PDF Evidence Submissions **required*

- i. Submit information by selecting the “Choose Files” box on the right-hand side of the screen:

Service Data Submission

Service Submission Comment
Enter Comment Here

0/1500 characters

Please specify the technology (required), download speed, and upload speed of the service data you are submitting.

Technology* Download Speed Mbps Upload Speed Mbps

You must upload a single CSV containing your serviceable locations.

* An attachment is required for submission. *

Allowed file types: CSV

Maximum file size of fifteen megabytes

No file chosen

You must upload a GeoJSON or KMZ as evidence of service. Only a single geometry file is accepted (GeoJSON/KMZ). If submitting Unlicensed Fixed Wireless service data, a PDF or Word Document is also required. This PDF/Word Document is optional for other technologies. Evidence should confirm to the standards outlined in the [Arizona Evidence Requirements](#).

* An attachment is required for submission. *

Allowed file types: GeoJSON, KMZ, PDF, DOC

Maximum file size of fifteen megabytes

No file chosen

Disclaimers:

By pressing 'Submit', you acknowledge that you have read and agree to the following statements:

1. Submitted evidence conforms to the standards outlined in the [Arizona Evidence Requirements](#)
2. Any information, including attachments, submitted in response to the defined project areas are subject to the Freedom of Information Act (FOIA).

- ii. Providers must submit:
 1. Tower data and propagation models
 - a. GeoJSON or KMZ file format. Only a single GIS file can be uploaded into the Navigator. Multiple GIS files are not supported.
 2. Evidence of interference mitigation and network capacity as specified in [Appendix A of the Restructuring Policy Notice](#)
 - a. PDF format. Multiple PDF, word documents are supported. Individual files must not exceed 15MB in size.
- iii. Users are REQUIRED to upload a geospatial file and at least one PDF for submission.
- iv. Each file may not exceed 15 megabytes in size.
- v. Once the correct files have been uploaded, you will see your file loaded and approved with a green checkmark like so:

provider_id_mitigation.pdf - 595.04 kB ✓ ✗

providerID_towers.geojson - 41.72 kB ✓ ✗

- vi. To remove either file and replace it with another, you can check the red “X” and then repeat the steps above to re-submit another file.

3. Submission

- a. Once you have attached the required CSV, geospatial file (GeoJSON or KMZ), and PDF, you may submit by pressing the “Submit” button below (see image below).
- b. If the button is greyed out and you are unable to click on it, confirm that you have attached ALL required documents (CSV, geospatial file, and PDF).
- c. Once submitted, the Arizona Broadband Office will reach out with any additional questions or comments.

Service Data Submission

Service Submission Comment

Narrative

9/1500 characters

Please specify the technology (required), download speed, and upload speed of the service data you are submitting.

Technology* Unlicensed Fixed Wireless

Download Speed 100 Mbps

Upload Speed 20 Mbps

You must upload a single CSV containing your serviceable locations.

* An attachment is required for submission. *

Allowed file types: CSV

Maximum file size of fifteen megabytes

Choose Files loc_ids.csv

loc_ids.csv - 362 B ✓ ✗

You must upload a GeoJSON or KMZ as evidence of service. Only a single geometry file is accepted (GeoJSON/KMZ). If submitting Unlicensed Fixed Wireless service data, a PDF or Word Document is also required. This PDF/Word Document is optional for other technologies. Evidence should confirm to the standards outlined in the [Arizona Evidence Requirements](#).

* An attachment is required for submission. *

Allowed file types: GeoJSON, KMZ, PDF, DOC

Maximum file size of fifteen megabytes

Choose Files 2 files

provider_id_mitigation.pdf - 595.04 kB ✓ ✗

providerID_towers.geojson - 41.72 kB ✓ ✗

Disclaimers:

By pressing 'Submit', you acknowledge that you have read and agree to the following statements:

1. Submitted evidence conforms to the standards outlined in the [Arizona Evidence Requirements](#)
2. Any information, including attachments, submitted in response to the defined project areas are subject to the Freedom of Information Act (FOIA).

CANCEL SUBMIT